



SAMAHAN FILIPINO AMERICAN PERFORMING ARTS & EDUCATION CENTER

32nd PHILIPPINE CULTURAL ARTS FESTIVAL

NON-FOOD VENDOR APPLICATION (Page 1 of 2)

Festival Date: June 24 and 25, 2017, Saturday and Sunday, 11:00 AM to 5:00 PM

Location: Balboa Park, San Diego, CA 92101
Corner of Park Blvd & Presidents Way

The PHILIPPINE CULTURAL ARTS FESTIVAL is an intimate family-oriented event focused on cultural heritage and entertainment. It's a weekend of fun that appeals to the whole family and allows San Diego locals as well as tourists the opportunity to learn about Philippine culture and connect/reconnect with others in the community.

SAMAHAN Filipino American Performing Arts & Education Center is a nonprofit organization. The event is FREE to the public. Funds raised during the festival are used to conduct year-long educational and cultural programs. Your recognition and support of these programs and activities are greatly appreciated.

Balboa Park is a major hub for culture and tourism in San Diego boasting thousands of visitors each weekend with peaks during the summer season. The event is located in a prime location of Balboa Park promising to be a great opportunity for vendors and organizations to sell and promote their products and services.

Contact Person _____ Title _____
 Business/Organization Name _____ Website _____
 Address _____ City/State/Zip _____
 Business Phone _____ Cell Phone _____ Email _____
 Type of Business/Services/Products: _____

******* EARLY BIRD DISCOUNT – Deduct 10% from the rental fee if you sign up by May 20th *******

BOOTH SETUP: Booth/Space rental is good for **two days**.

<input type="checkbox"/> 20'x20' booth, includes canopy with 2 tables and 2 chairs	\$750	\$
<input type="checkbox"/> 10'x10' booth, includes canopy with 1 table and 2 chairs	\$500	\$
<input type="checkbox"/> 10'x20' space only, bring your own booth setup*	\$400	\$
<input type="checkbox"/> 10'x10' space only, bring your own booth setup*	\$375	\$
<input type="checkbox"/> 10'x10' space only* for **Nonprofit, Arts & Crafts, Government	\$150	\$
* SPACE ONLY: Vendors who set-up beyond allotted marked space are subject to additional fees (deposit check)		
<input type="checkbox"/> **Nonprofit option to share booth with other nonprofit organizations **Nonprofit, enter 501c3 EIN here:	\$125 each	\$
<input type="checkbox"/> Extra tables – Qty:	\$15 each	\$
<input type="checkbox"/> Extra chairs – Qty:	\$3 each	\$
<input type="checkbox"/> Electricity limited availability, on first come basis – Qty:	\$80 per 20A outlet	\$
<input type="checkbox"/> Check if you will be bringing a generator	N/A	N/A
TOTAL AMOUNT DUE		\$

Non-Food Vendor Agreement

APPLICATION PROCESS: We accept applications on a first-come, first-served basis. If all spaces are filled when your application and payment are received, we will contact you immediately to determine an alternate accommodation or your check will be returned to you.

PAYMENT: Preferred form is by check, money order or PayPal. A \$50 charge will be assessed for bounced checks - no exceptions. *A separate check for a \$150 cleanup deposit and space limit guarantee is required with your application. Your check will be returned to you after the festival if your space is left as it was prior to the event, all boxes folded/discarded in recycling bin and bags of trash discarded in dumpster and was observed to have not set-up beyond your rented space.

CANCELLATION/REFUND POLICY: A vendor may cancel participation before June 13, 2017 and a refund will be issued minus a \$100 processing fee. No refunds will be issued after June 13, 2017. There are no refunds or rain checks in the case of inclement weather, acts of nature, no shows, or restrictions by government agencies to cancel the event, over which we have no control.

PROVISIONS: If you selected "space only" booth setup, you provide everything for your setup including tents, chairs and tables. Chairs and tables are available at additional cost by selecting the appropriate boxes. Generators are permitted if necessary and must be noted on the application. Generator noise must be contained so as not to interfere with other vendors and guests. Those which elect to have generators will be asked to set up in certain areas to help alleviate the possibility of generator noise interfering with festival sound system.

SECURITY: Overnight security will be provided, however any items left overnight will be at your own risk. Samahan assumes no responsibility for any loss of any kind at any time.

LICENSES/PERMITS AND INSURANCES: All vendors are responsible for obtaining the required licenses and/or permits, and insurances. State and local sales tax collection and remittance is vendor responsibility.

BOOTH SET-UP: 8:30am to 11:00am, Saturday and Sunday - Vendors must be ready for service by 11:00am each day. The festival organizer reserves the right to place vendors as deemed necessary and will direct you to your assigned space. No vehicles are allowed on the event grounds at any time; violators will be cited. Vehicles are only allowed in the parking lot.

CLEAN-UP: Vendors may begin clean-up at 5:00pm each day. Any vendor that closes prior to 5:00pm or leaves a dirty booth area will not be allowed to participate in future events.

MARKETING: Vendors will promote this event through any of their Social Media sites (i.e. Facebook, Twitter, Instagram)

LIABILITY RELEASE: By submitting this application, I agree to hold Samahan Filipino American Performing Arts & Education Center harmless for any loss or damage to the equipment, materials, products and other related items used for any cause whatsoever during or while in transit to and from the event. I assume all risks and hazards incidental to such participation including any damage or loss to myself, my employees/volunteers, my booth and/or my property. I hereby waive, release, absolve, indemnify and agree to hold harmless Samahan Filipino American Performing Arts & Education Center, staff and volunteers for any claim arising from injury to myself, my staff/volunteers and/or my belongings.

By signing below, I acknowledge that I have read, fully understand and agree to the terms of this agreement.

Authorized Applicant Signature _____ Date _____

Print Name _____ Title _____

Please write check or money order payable to: SAMAHAN Filipino American Performing Arts & Education Center

Mail signed application and your payment to: 1933 Corte Maravilla, Chula Vista, CA 91914

Contact for Information: (619) 946- 7409

Email: samahanphildance@gmail.com

For office use only:

Authorized by _____ Date Payment Received _____ Booth/Space Assigned